

Credit for Prior Learning Appeal Request Form

Student Full Name

Program of Study

Email Address

Date

Phone Number

Student ID

Appeal Details

1. CPL Decision Being Appealed (Check all that apply)

Denial of Prior Learning Credit

Disagreement with Prior Learning Assessment

Other (please specify):

2. Explain Reason for Your Appeal (provide a clear and concise explanation of why you are appealing the CPL decision. Include specific concerns about the prior learning assessment or course articulation.)

3. Supporting Documentation (please attach one or more of the following documents to support your appeal.)

Course syllabus or course materials

Certifications, diplomas, licenses, or other qualifications

Professional experience summaries or portfolios

Transcripts or learner records

Other supporting documentation:

4. Desired Outcome (please specify the outcome you are seeking from this appeal; e.g., reconsideration of prior learning assessment, change in credits awarded, etc.)

5. Student Agreement

By Submitting this appeal, I confirm that the information provided is accurate and that I have included all necessary documentation to support my claim. I understand that submitting an incomplete or inaccurate appeal may result in delays or rejections of my request. I understand that I have 30 days after receiving the original decision on my evaluation requests to request an appeal. I understand that the decision on my appeal is final.

Student Signature:_____ Date:_____

For Internal Office Use Only

Date Appeal Received:

Decision:

Approved

Please specify which courses are approved:

Denied

Notes/Comments (please specify the reason for the appeal decision)

Dean's Office Signature

Signature:

Date of Final Decision:

Submission Instructions

- Please submit this form, along with supporting documentation, to the Registrar's Office by email to registrar@nu.edu within 30 days of receiving the appeal request.
- For further inquiries, please contact the CPL Director at crobinson2@nu.edu or the Registrar's Office at registrar@nu.edu.